

**RICHMOND HILL UNITED CHURCH**  
**COUNCIL MINUTES**  
**June 14, 2017**  
**2 O'Connor Cres**

**PRESENT:** Brandon Moore, Nancy Hart, Kathleen Crosbie, Donna DeVita, Joan Verner, Lynn Townsend, Jane Ridout, Donna Byres, Donna McErlain, Lyn May, Peter DeVita, Don Thomson, Donna Smith, Sandra Loughton, Sue Baker, Joanne Scofield, Jane Wedlock, Terry Davies, David Leyton-Brown, June Blanchette, Rev. James Ravenscroft.

**REGRETS:** D.J. McCready, Gillian Gibbons, Harry Ramsaran.

The secretary confirmed the presence of a quorum. Brandon Moore presiding and Donna DeVita recording, the meeting began at 7:30 pm. in accordance with the monthly schedule.

**DEVOTION**

Sandra Loughton read a meditation form the Methodist Church called "Travel Light".

**1. Approval of Agenda**

**M/S** David Leyton-Brown/ Donna Byres that the agenda be accepted with the addition of reports from Outreach, Net Zero and CD. **Carried**

**2. Minutes of May 10, 2017**

**M/S** Donna DeVita/ Nancy Hart that the minutes of May 10, 2017, be approved. **Carried**

**3. Matters Arising from Minutes**

None

**4. Correspondence**

A thank you letter for our donation from Medicines Sans Frontieres/Doctors Without Borders.

## **5. Committees and Working Groups Updates**

### a) Communications

Joanne Scofield reported that the committee has investigated Town restrictions for outside signage. They request that bulletin boards be updated before September. Parking Lot signage needs to be addressed. There was discussion about changing the white board in Centennial Hall to a cork board.

### b) Net Zero

Lyn May presented a Proposal from Net Zero. It was decided to circulate this to Council and address it in September to allow time for re-election. Questions may be addressed to Lyn May.

### c) CD

Joan Verner reported that Joanne Scofield will continue to work with the Youth in September. Vanessa May will not be returning. A letter of thanks for her service will be sent from Council. CD proposed that the nursery be moved to the meeting room location and Discovery Time should be moved to the Garden Room.

### d) Treasurer/ Finance

Jane Ridout reported that we are mostly on budget. However, York Region Board will be cutting back their requirements. She circulated a draft Change of Operations and Changes in Fund Balances Compared to Budget and a Statement of Financial Position. Office expenses will get an HST rebate. It is only \$600.00 over budget. Music is also over but some money is available in Special Funds to cover this. Building Fund has spent some money refurbishing the washrooms. M&S is on track. There was discussion about using assessability funds to fix the railings. The voicemail system is not working. It is likely a software problem.

**M/S** Jane Ridout/Donna Smith that the Finance Committee explore newer alternatives up to \$6000.00. **Carried**

### e) Property

Peter DeVita presented a number of issues pertaining to needed renovations to the CD Building and Sanctuary. An Air Quality Report has been received and David Crowley has been assisting with the evaluation of quotes for roofing repairs. It was agreed that Peter DeVita and Jane Wedlock will prepare a presentation for the Congregation on June 25 to apprise them of the ongoing work. A cleanup day is scheduled for June 24. Boiler inspection for insurance purposes and repairs of deficiencies will be taken from the operating budget.

**M/S** Peter DeVita/Terry Davies that the Property Committee proceed with repair of the CD west stairwell inside and out to a maximum of \$20,000 excluding HST, and that this include remedial repair to the Sanctuary eaves trough that is the cause of water seepage into the Sanctuary northwest corner of the balcony.

**Carried**

**M/S** Peter DeVita/Lyn May that the Property Committee proceed with the repair of the CD roof as specified within the RFP issued for the project to a maximum of \$140,000, excluding HST.

**Carried**

**M/S** Peter DeVita/Lyn May that the Property Committee proceed with repairs to all outside steps and railings to a maximum for \$15,000.

**Carried**

**M/S** Peter DeVita/Jane Ridout the Property Committee proceed with containment of airborne contaminants in the CD building to a maximum of \$2,000.

**Carried**

## **6. Minister's Report**

Rev. Ravenscroft reported that four youth will be confirmed on June 18. Toronto United Church Conference became an affirming conference at its Annual General Meeting. Few indigenous members have been attending meetings on Georgina Island. The group will be looking at the impact of water treatment plants. The first meeting of "forest church" will take place at 7:00 pm on June 25 in connection with the summer solstice.

## **7. New Business**

- a) Sign-up Sunday will take place on September 10 in conjunction with the Web lunch.
- b) Summer Authority.

**M/S** Jane Wedlock/ David Leyton-Brown that the executive hold the authority of Council over July and August to deal with any necessary business and the meetings may be convened by teleconference as needed.

**Carried**

- c) Congratulations to Terry Davies who has become Chair of Living Waters Presbytery.

**AJOURNMENT**

The meeting adjourned at 10:15 pm.

**Next Meeting of Council:**

The council meeting will be September 13, 2017 at 7:30 pm. in the Parlour.

Devotion:

Refreshments:

Minute for Council: undesignated

Attached: Net Zero  
Finance Report

---

Brandon Moore, Chair

---

Donna DeVita, Secretary