

**RICHMOND HILL UNITED CHURCH**  
**BOARD MEETING MINUTES**

**November 11, 2020 at 7:45 pm**  
**Zoom meeting**

**PRESENT:** Carolyn Balant, Rev. James Ravenscroft, Jane Wedlock, D.J. McCreedy, June Blanchette, David Leyton-Brown and Julia Ye

**REGRETS:** none

Jane Wedlock presiding and Carolyn Balant recording.

1. **Land Acknowledgement – David Leyton-Brown**
2. **Devotion – June Blanchette (Remember to Remember)**
3. **Approval of Agenda**  
Approved by consensus
4. **Approval of Meeting Minutes**
  - a. Board Meeting – Oct 14, 2020

***M/S Carolyn Balant /June Blanchette Carried***

5. **Matters Arising**
  - a. Governance – nominations process/transitions
    - i. Volunteer animation team met, script developed for phone tree to divine people's skills and interests
    - ii. Information will be gathered and brought back, likely end of the month
    - iii. Nominating committee will be convened later
  - b. Generous Spirit
    - i. Letter to be written by Jane, sent soon, mailed before Nov 22
    - ii. Info on AV upgrade to be included – A special appeal will be made in the New Year.
  - c. Draft policy re church data base/directory/roll
    - i. James working on it, in progress
    - ii. Roll is what we are assessed by, members and adherents - total families under our care
  - d. Art in the Chapel
    - i. Long history of receiving gifts of art
    - ii. To be reviewed, once others have seen the etudes
    - iii. Living Waters Grant for social justice – Jane to share with the Board to explore alignment.

- iv. Discussion re need to be intentional about diversifying images of the sacred in our space

**6. Correspondence**

- a. Jane W received an email regarding AV proposal that has been mentioned in RHUC reflections
  - i. Will respond - explain why these items are needed for just for the pandemic, for the long term, explain the due diligence of Transition Team

**7. Operations Team – November 5, 2020 (Zoom)**

- a. Minutes included by email (information)
  - i. Have communicated with Bravo about decision re use of space
  - ii. New Life – response to AV

**8. Committee Updates**

- a. Finance
  - i. Change to Bank signatures – new motion

The following people should have signing authority

- 1) Board Chair Jane Wedlock (currently have)
- 2) Acting Chair of Finance – DJ McCready
- 3) Acting Treasurer – Larry Little
- 4) Deb Fratin (currently have)
- 5) Jane Ridout

- ii. Need to provide letter to the Bank documenting this

**Motion:** Remove Brandon Moore from the signing authority and add those mentioned above

**M/S**      **DJ McCready/David Leyton-Brown**

**Carried**

- iii. Manse Insurance – follow up with Jane R
- iv. Audit – regular schedule under review. Financial audits are usually required for grant applications which would assist with significant capital needs. Get multiple quotes for an audit.

**9. MABP Update**

- a. Working towards a Design Workshop. Proposed dates Nov 19<sup>th</sup> or 23<sup>rd</sup>
- b. Need help, need to re-engage members of MABP, meeting Nov 12 at 7 pm

**10. Minister's Report**

- a. Delivered excess Halloween candy to RHUC families who appreciated it.
- b. There have been considerable number of pastoral concerns
- c. Extended Advent / planning for Christmas
- d. Plan was to open on Nov 15<sup>th</sup> but that is not advisable at this time, not until we are in a yellow zone
- e. Potentially 3 services for Christmas – 1<sup>st</sup> small in church – come and go, 2<sup>nd</sup> online, 3<sup>rd</sup> hybrid – no Carols by Candlelight.
- f. There will be a national Longest Night service hosted by the Moderator of UCC
- g. Transition team – how do we concentrate on online gatherings?

**11. Julia's report**

- a. Thinking of small group, a case study –Redefining Radical Hospitality - New ways of relational sharing – with hearts, not just knowledge

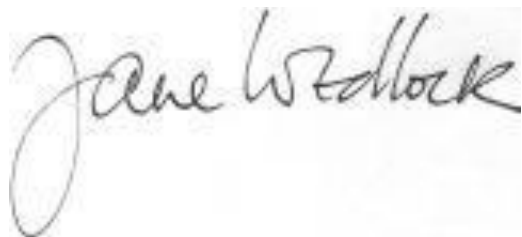
**12. Shining Waters Regional Update**

- a. Upcoming webinars on Annual Reviews. 2 members of M and P are participating
- b. Regional council meeting – inter-cultural diversity proposal was approved 43<sup>rd</sup> General Council meeting – UCC has made a commitment towards being an anti-racist church.

**13. New Business**

**Next Meeting: Dec 9, 2020 at 7:30 pm, bring one fun activity to the meeting**

Motion to adjourn, David Leyton-Brown  
Adjourned 9:50 pm



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Jane Wedlock, Chair



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Carolyn Balant, Secretary