

RICHMOND HILL UNITED CHURCH
BOARD MEETING MINUTES

May 13, 2020 7.30pm
Zoom meeting

PRESENT: Carolyn Balant, Rev. James Ravenscroft, Jane Wedlock, June Blanchette, D.J. McCready and David Leyton-Brown,

REGRETS: none

Jane Wedlock presiding and Carolyn Balant recording.

1. **Land Acknowledgement – Jane Wedlock ‘Trust’ – Richard Wagamese, Embers**
2. **Devotion - All ‘what we are grateful for’**
3. **Approval of Agenda**
Approved as amended by consensus
4. **Minutes**
 - a. Joint MABP/Board Meeting – April 15, 2020
 - i. For the purpose of record keeping, MABP notes will not be included

M/S DJ McCready /June Blanchette

Carried

5. **Matters Arising**
 - a. Manse contract – Home on the Hill – still in process of being finalized
 - b. Governance – unfilled positions

Zoom meeting was held to bring people together - Anne, Kathleen participated - Susan unable to attend
Steps are in progress to discern a candidate to be Chair of Finance (*Jane Ridout and DJ McCready continue to support financial operations of the church, even though they have both stepped down. These positions were not filled at the AGM in March.*)

6. **Correspondence – none**
7. **Operations Team**
 - a) Operations Meeting (Zoom) – May 7, 2020 – verbal report

- Manse repairs underway, we will replace stove, replace small broken windows
- Roof repair to be done by Home on the Hill when they take possession
- Dan doing painting and repairs in the CD building
- Main roof will be looked at by Superior after May 24
- Windows in Garden room – plexiglass to be removed for the summer, and windows re-puttied

8. Committee Updates

a. Finance

- Committee met May 12
- Subsidy from government – two ways to apply. Compare to Jan and Feb or same months last year – 30% decrease for eligibility. Decided to wait until after May to assess eligibility
- UCC decided to sign on – ADP assisting with 10% subsidy
- GICs able to be cashed after May 31 if needed. Not needed yet
- We will need to review financial projections if this continues. No changes made to budget yet. We are hoping to receive some rents by fall. This will be reviewed by finance at the next meeting
- Consider asking Korean New Life church for support in this challenging time. An official letter from James is appropriate. Jane to advise on content

b. M and P

- Nothing new since Operations meeting
- There is one decision pending - waiting on 3 things; eligibility for wage subsidy, progress on re-opening, tenant intentions
- Also discussed at Finance committee

9. Minister's Report

- Phone tree is re-animated, took longer than expected, branch leaders have been setup, lists by geography
- On-going pastoral care
- Policy review needed for adding and removing names from the Roll.
- Some people are logging into to online worship who have moved away
- Communications team doing fabulous work – talk about online worship, social media and future new website

- What is the process for re-opening? Decisions to be made by Pandemic Response Transition Team (membership to be determined)
- Some congregations doing sermon talk back by Zoom after service
- Suggest mentioning in post service chat, use break out rooms on Zoom – is that available? To be investigated
- Summer coverage is being discussed by Worship committee

10. Shining Waters Regional Update

- Executive met, discussed process for re-opening
- Listening to music rather than singing might be necessary
- Webinars continue – finance, lay leaders, etc.
- New staff
 - o Jeffrey Dale – youth ministries coordinator
 - o Bri-anne Swan - social and ecological justice and network support
- Resources available <https://shiningwatersregionalcouncil.ca>

11. New Business

- Report from the Discernment Committee for Ian Wilgus.
*Sandra Loughton, David Leyton-Brown and DJ McCready
Linda Mather and Linda Wheler (appointed by Presbytery)*
 - Report received with thanks
 - Committee met 7 times, Ian and the Committee agreed that he would continue to explore educational options and sense of call.
 - Thanks to the committee for their work
 - Last discernment committee, this is not done anymore with the new structure
- Ministry of Appreciation
 - Important to be showing appreciation - How are we demonstrating/showing appreciation?
 - Needs focus, part of the work of the Volunteer Animation group
 - Ongoing feature in Reflections could be Appreciation
 - Historically had volunteer appreciation Sunday
 - Aiming for an event in the fall
- Pandemic Response Team
 - Some congregations put together a Pandemic Response Team
 - stay abreast of current information and protocols

- Would plan for re-opening
 - Include members of Operations Team? Or extend Operations Team?
 - How to implement phases – 3 phases advised
 - Continue online worship
 - Pastoral care around returning to the church
 - Start with a conversation including Operations team, medical advice
 - also include representation from worship and pastoral care committee
 - Include leaders of adult groups, include Communications Committee
 - Might need breakout rooms
 - Should meet sooner than later, such as in June
 - Add someone from the school system
 - Bring in advice from Public Health, later
- d. MAP Minutes
- MAP minutes have been missed. Have not been done in a while
 - Hard to do in an online worship
 - Suggestion that they be put in RHUC Reflections
 - o Discuss Pandemic Response meeting
 - o Progress with MABP next week

ADJOURNMENT

Motion to Adjourn

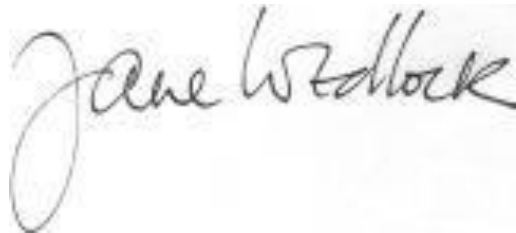
M/S David Leyton-Brown/DJ McCready

Carried

The meeting adjourned at 9:30 pm.

Next Meeting of Council:

Next Meeting: June 10, 2020 at 7:30pm, by ZOOM



Jane Wedlock, Chair



Carolyn Balant, Secretary