

**RICHMOND HILL UNITED CHURCH**  
**BOARD MEETING MINUTES**

**June 10, 2020 7.30pm**  
**Zoom meeting**

**PRESENT:** Carolyn Balant, Rev. James Ravenscroft, Jane Wedlock, June Blanchette, D.J. McCready and David Leyton-Brown,

Jane Wedlock presiding and Carolyn Balant recording.

1. **Land Acknowledgement**
2. **Devotion – DJ** regarding Stress, Corinthians 1 v 8-9,
3. **Approval of Agenda**  
Approved by consensus
4. **Minutes**  
Board Meeting – May 13, 2020

***M/S DJ McCready /David Leyton-Brown***

***Carried***

5. **Matters Arising**
  - a. Manse rental agreement – administrative processes

The rental agreement for Home on the Hill is still in process.  
Jane W. to confirm with Jane R that she will be working with Deb Fratin to expedite.  
There are a number of unresolved issues that need clarification e.g. insurance.  
A policy needs to be developed that articulates who is responsible for ensuring administration of leases and other rental agreements and ongoing relationship with other renters. The team needs to include someone from property or finance. Rental team chair to attend the Operations meetings

- b. Governance – unfilled positions

Diane McLeod has agreed to be Finance Chair in 6 months. We need to clarify whether the other individual who expressed interest in Treasurer position is available. DJ to follow up.

- c. Letter to New Life Korean Church

James determined that a pastoral letter to New Life was most appropriate at this time. Correspondence in response to New Life's email enquiry included information about timing of possible opening up and worship opportunities and possibility for small groups.

d. Pandemic Response and Transition Team

James hosted a zoom meeting to discuss 3 stages of opening suggested by UCC. A transition team has been put together and will meet regularly to oversee the timing and protocols related to re-opening.

e. Draft policy re church data base/directory/Roll

Jane and James to set up virtual meeting to discuss.

**6. Correspondence – none**

**7. Operations Team**

a) Operations Meeting (Zoom) – June 4, 2020 – sent by email

We are still waiting for Superior Spray Foam to complete the repair.

**8. Committee Updates**

**a. Finance**

Revenues

We are still trying to determine whether we qualify for the wage subsidy.

Par and envelope givings are being sustained. Loose offering and rent are below budget as expected under the circumstances.

Expenses

Insurance costs are increasing

Preparations for opening will incur costs – including substantial cleaning

We are planning to review the budget line by line to look for savings

We are still trying to resolve the situation re custodial staffing requirements. Board agreed to an emergency board meeting on Friday June 26 once additional information obtained.

Insurance

The new insurance policy recently received appears to have errors related to inclusion of the pipe organ and the manse. Jane Ridout is following up. Also enquiring about responsibility of tenants vs RHUC related to manse insurance.

Motion – to review the terms of the Finance Committee or designate and amend as necessary to ensure responsibility for managing insurance coverage and any claims.

The updated policy will be put in policy manual in the office.

***M/S DJ McCready/Carolyn Balant***

***Carried***

**b. M and P**

Nothing additional to report

### **c. Outreach**

Refugee sponsorship

RHUC is no longer sponsor for Rainbow refugee – taken over by local group close to where he is now living (Islington United)

2 other trust accounts have been set up

There has been no further action since pandemic lockdown.

### **9. MABP Update**

Meeting held with SHS Consulting

Moving ahead with Survey and Phase 1 of environmental assessment (in budget)

Do not require site visit but waiver will be added

Overall schedule has been delayed

Trying to meet with City of Richmond Hill planning department

Even after we find a development partner, timeline is 4-5 years

### **10. Minister's Report**

It has been suggested we consider the longterm impacts of COVID19 on our MAP Vision

How do we live into our values such as being the Village Commons?

Real Estate values expected to be down

James has been in offering pastoral care with specific focus on racism and protests that are happening. As a congregation we need to respond. It was agreed that a task group be assembled – of 6-9 people, a mix of racialized and non-racialized members of the congregation to begin this important work.

### **11. Shining Waters Regional Update**

The early decision was to have face-to-face meetings which has changed to online regional meetings. There are many resources and webinars available online.

Invite others to explore by posting links in RHUC Reflections.

### **12. New Business**

#### **a. Opportunity for student minister**

Julia Ye is approaching her time for internship – she is currently attending Tyndale Seminary. Her interest is intercultural ministry. We are waiting to hear if she would choose RHUC as her preferred site.

**ADJOURNMENT**

**Motion to Adjourn**

***M/S David Leyton-Brown/DJ McCready***

***Carried***

The meeting adjourned at 10:15 pm.

**Next Meeting of Council:**

**Next Meeting: July 15, 2020 at 7:30pm, by ZOOM**



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Jane Wedlock, Chair



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Carolyn Balant, Secretary