

RHUC OPERATIONS TEAM MEETING, OCTOBER 7, 2021

PRESENT: Dan Plourde, Deb Fratin, David Leyton-Brown, Larry Little, DJ McCready, Ruth Noble, Dave Mountain

ABSENT: Doug Loweth

1. Sunday morning: Lights in sanctuary – Dave Mountain and sound board will turn on lights on Sunday morning if not already turned on. Talked about changing light switches through Google Home. Sound board volunteers are needed - Dave to announce.

Ruth – putting together a report for the new minister of helpful information

New Life Church – to be given written vaccine policy once in place

Covid-19 questions – to be written on a larger poster and verbally asked if read/answered no by Board member as opposed to asking more than one question starting Oct. 17

Choir to be seated before service starts.

Question was raised if a Sunday custodian is needed while on holidays. Dan to have a discussion with M&P.

2. Rentals, from Deb: requests for gymnasium space as permits from schools are still not being issued.

3. Dan's updates:

Fire alarm: reports is to come from annual inspection. The beam detectors are not working properly in the sanctuary and need to be replaced.

Security system quotes: there will monthly charges incurred – quoted \$67/month and \$1900 from our present alarm company to install new system. Second quote came in at \$4000 and \$60/monthly charge.

Boiler (for sanctuary) inspection was passed and is ready to go - in good shape for 23 years old. Inspection is required every 2 years for insurance purposes but cleaning is done yearly. Will be turned on mid-October.

Heating system for CD building hasn't been turned on yet. It goes on if the temperature outside goes below 10 degrees C at night.

Dan will send out a request for project volunteers when needed. A big project that is needed is painting the sanctuary floor as it can't be cleaned properly. (Venturers could be asked for certain projects.)

4. M&P: a meeting with Dan about Sunday custodian requirements.

5. Sound board – another computer is to go in with the new camera. A box will be built by Dan to fit this for now as current budget only allows for emergency funds.

6. Finance – budget 2022 is approved by the Board in December 2022

Annual payment into tech fund is being requested.

Lap top for office is being requested for 2022 budget.

Looking at the needs of a computer for Barry. Sue Baker currently teaching Barry – see what Sue suggests.

Next meeting, on Zoom, Thursday November 4, 7:00 p.m.